**Wedding/Event DJ Itinerary Worksheet**

Client Name: Date of Event:

Home Phone: Work Phone: Fax:

Location of Reception with Address/phone:

Contact Person at Venue: Phone Number:

Ceremony Time: Location:

Time Guests Arrive at Reception: No of Guests:

Cocktail Hour: Begin: End:

Location:

Cocktail Music: Yes No Begin: End:

DJ Set Up Complete by:

DJ Plays: Begin: End:

Announce Bride & Groom Enter Room: Yes No Time:

Announce Bridal Party/Parents into Room: Yes No Time:

Blessing:

Time:

Title

By: Phonetic Spelling

Toasts:

Time:

Title:

By: Phonetic Spelling:

Time:

Title:

By: Phonetic Spelling

Dinner Served: Time

Please circle one of the following:

Song Dismissal

Walk around and dismiss tables

Bride/Groom First Dance:

Time: Song:

**Bridal Party (Provide Phonetic Spellings after name please)**

\*Parents of the Bride:

\*Parents of the Groom:

Maid/Matron of Honor & Best Man:

1. Bridesmaid & Groomsman:

2. Bridesmaid & Groomsman:

3. Bridesmaid & Groomsman:

4. Bridesmaid & Groomsman:

5. Bridesmaid & Groomsman:

6. Bridesmaid & Groomsman:

\*only include if they are being announced as well.

Cutting of Cake: Before Dinner After Dinner Time:

Garter & Bouquet: Yes No \*If Yes Time:

Father/Daughter Dance: Yes No Song:

Mother/Son Dance: Yes No Song:

Wedding Party Dance: Yes No Song:

**Key Personnel**

Venue Phone:

Caterer/Phone:

Party Planner/Phone:

REQUESTS:  If you have special requests that you would like to have played, please list the song and artists below: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check the **music categories** that you really would like to be played.  Cross out the ones that you don’t want to be played.

\_\_\_50’s                 \_\_\_60’s               \_\_\_70’s                  \_\_80’s          \_\_90’s         
\_\_\_Modern Rock    \_\_\_Big Band/Standards          \_\_\_Polkas               \_\_Waltzes           \_\_\_ Christain  
\_\_\_Top 40  Radio          \_\_\_Hard Rock      \_\_\_Country        \_\_Hip Hop/Rap

**Novelty Songs:** Check the Novelty songs you want played.

\_\_\_Chicken Dance       \_\_\_ Wobble       \_\_\_Electric Slide         \_\_\_Y.M.C.A.

\_\_\_Cha Cha Slide         \_\_\_Hokey Pokey          \_\_\_Macarena. \_\_\_ Cupid Shuffle

\_\_\_Cotton Eyed Joe \_\_\_Boot Scootin’ Boogie \_\_\_Shout \_\_\_C’mon Ride the Train

Any Specific songs **NOT TO PLAY**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional comments, input, suggestions, special instructions for the DJ

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**Please email completed form to: Zackerman@yahoo.com**